

MINUTES OF PROCEEDINGS
OF THE
CITY OF ALGONA, KOSSUTH COUNTY, IOWA

The City Council of the City of Algona, Iowa, met in a work session on July 16, 2007, 3:30 p.m., City Hall Council Chambers, with Mayor Lynn R. Kueck and the following council members:

Present: Curtis, Weaver, Lighter, Esser, Von Ruden

Absent: Kohlhaas

Also present: City Administrator O'Donnell, Public Works Director Schaeffer.

Councilmember Kohlhaas arrived at 3:37 p.m.

The purpose of this work session was to discuss the possibility of establishing a design standard for the central business district. City Administrator O'Donnell reviewed the timeline when a Building Code Committee was established in 1994 and then dissolved in 1996. He informed the Council that 39 cities ranging in size from 4,000 to 10,000 were contacted. Thirty-five cities responded and only 6 had design standards and 4 others had design standards for new construction along highway corridors. Several offered incentive programs that encourage the use of certain materials and/or maintain a certain look. He reviewed several design standard guidelines and ordinances that we received.

Meeting adjourned at 4:15 p.m.

Lynn R. Kueck, Mayor

ATTEST:

Rexann McEnroe, City Clerk

MINUTES OF PROCEEDINGS
OF THE
CITY OF ALGONA, KOSSUTH COUNTY, IOWA

The City Council of the City of Algona, Iowa, met in regular session on July 16, 2007, 4:30 p.m., City Hall Council Chambers, with Mayor Lynn R. Kueck and the following council members:

Present: Curtis, Kohlhaas, Weaver, Lighter, Esser, Von Ruden

Also present: City Administrator O'Donnell, Public Works Director Schaeffer, City Attorney Doster.

AGENDA

Kohlhaas moved and Lighter seconded the motion that the agenda for this meeting be approved. On call of the roll the vote was all ayes. Motion carried.

CITIZEN'S OPPORTUNITY

Mayor Kueck congratulated Justin Conner for placing 8th in the nation at Skills U.S.A. He also thanked all the volunteers and the Algona Fire Department for their help during Founder's Day. He reminded everyone of the upcoming Family Fun Night, July 26th, and the Cultural District meeting July 18th. Recognition was given to Jim Pergande for his 35 years of service to the City of Algona.

Councilmember Kohlhaas commented on the Water's Edge Triathlon and that Councilmember Curtis participated.

City Administrator O'Donnell presented the color proposals for the Hwy. 169 bridge project.

Brian Buscher, owner of SBEMCO and co-owner of Pet Kingdom, spoke on behalf of a group of business people who are requesting that the City implement a design standard for the downtown business district. They would like to see a Downtown Comprehensive Plan that provides guidelines, not restrictions, to structures that would be remodeled, exempting structures or awnings not being remodeled. They would like to see an immediate moratorium until it can be decided if a design standard will be implemented. They would also like to see this request on a future council agenda to discuss ideas and options. Councilmember Lighter directed staff to put this request on the next council agenda.

CONSENT AGENDA

Lighter moved and Weaver seconded the motion that the following be approved as part of the Consent Agenda:

- a. Minutes of July 2, 2007, work session
- b. Minutes of July 2, 2007, council meeting
- c. Appropriating Resolution No. 07/08-02 (bills)

- d. Department reports for June
- e. Minutes of various Boards/Commissions
- f. Administrator's report

On call of the roll the vote was all ayes. Motion carried.

ORDINANCE AMENDING CITY CODE BY
PROHIBITING OPERATION OF GOLF CARS ON CITY STREETS-1ST READING

City Administrator O'Donnell explained that when the city re-codified in 2001 we adopted all of Iowa Code Chapter 321 by reference. By adopting the chapter by reference we could then write citations for violations and all of the fines would be returned to us rather than the state, therefore, it is legal for a golf cart to be on city streets provided they meet all State Code requirements.

Councilmember Kohlhaas would like to see the use of golf carts on city streets, at least, on a trial basis. Many council members feel that it is a safety issue.

Lighter moved and Weaver seconded the motion that this proposed ordinance be tabled. On call of the roll the vote was all ayes. Motion carried.

APPROVING RELEASE OF MORTGAGE-J. EISCHEN

Jake Eischen received a housing assistance loan and has repaid it. The mortgage needs to be released.

Von Ruden moved and Lighter seconded the motion that Resolution No. 07-47, "**Resolution Authorizing Execution of Release or Satisfaction of Mortgage**", be adopted. On call of the roll the vote was all ayes. Motion carried.

APPROVING RLF AGREEMENT-WILSON-LENTZ FUNERAL HOME

Curtis moved and Kohlhaas seconded the motion that Resolution No. 07-48, "**Resolution Approving \$10,000.00 Loan Agreement with North Iowa Funeral Service, Inc., D/B/A Wilson-Lentz Funeral Home**", be adopted. On call of the roll the vote was all ayes. Motion carried.

ADOPT GOALS & ESTABLISH INCENTIVE PROGRAM-
EMPLOYEE SAFETY COMMITTEE

Esser moved and Lighter seconded the motion that Resolution No. 07-49, "**Resolution Adopting Goals of the Employee Safety Committee and Establishing Safety Incentive Program**", be adopted. The goals are. 1) a 20% reduction in reportable incidents over the next 6 months; 2) a 20% reduction in driving related incidents over the next 6 months; and 3) no reportable incidents for all employees in any calendar month. Incentives for reaching these goals are lunch to all employees if goals 1 and 2 are met and giving each employee \$5 in Algona bucks for each month goal 3 is reached. On call of the roll the vote was all ayes. Motion carried.

APPROVE QUOTE & AWARD CONTRACT-WWTP DIGESTER COVER

Lighter moved and Kohlhaas seconded the motion that Resolution No. 07-50, "**Resolution Approving Quote and Awarding Contract for the Wastewater Treatment Plant Digester Cover Replacement**", be adopted. The quote received from Story Construction was \$324,900 plus \$.05 per gallon for sludge removal. On call of the roll the vote was all ayes. Motion carried.

REQUEST TO REMOVE TREE-115 E. LUCAS-B. KINSMAN

Ben Kinsman is requesting to remove a tree that partially blocks his driveway. He is planning to expand his driveway and build a new garage, and the tree would be in the middle of his driveway.

Kohlhaas moved and Lighter seconded the motion to approve the request to remove the tree at home owner's expense. On call of the roll the vote was all ayes. Motion carried.

APPOINTMENT-AIRPORT BD. OF ADJUSTMENT

Von Ruden moved and Lighter seconded the motion to re-appoint Bob Riedel to the Algona Airport Board of Adjustment. His term will expire August 1, 2012. On call of the roll the vote was all ayes. Motion carried.

REQUEST DEDUCTION OF SEWER CHARGES

Three residents are requesting relief from sewer charges due to watering new lawns.

Lighter moved and Weaver seconded the motion to deny the request from Ronnie Riley, 911 Cherland Lane, for a reduction in his sewer charges. On call of the roll the vote was all ayes. Motion carried.

Lighter moved and Weaver seconded the motion to deny the request from Richard Feaster, 1215 Valleyview Drive, for a reduction in his sewer charges. On call of the roll the vote was all ayes. Motion carried.

Lighter moved and Weaver seconded the motion to deny the request from Ed Berg, 1217 Valleyview Drive, for a reduction in his sewer charges. On call of the roll the vote was all ayes. Motion carried.

Weaver moved and Von Ruden seconded the motion that this meeting be adjourned. On call of the roll the vote was all ayes. Meeting adjourned at 5:26 p.m.

Lynn R. Kueck, Mayor

ATTEST:

Rexann McEnroe, City Clerk