

MINUTES OF PROCEEDINGS  
OF THE  
CITY COUNCIL OF THE CITY OF ALGONA, KOSSUTH COUNTY, IOWA

The City Council of the City of Algona, Iowa, met in regular session on December 19, 2005, at 4:30 p.m., City Hall Council Chambers, with Mayor Lynn R. Kueck and the following council members:

Present: Kohlhaas, Weaver, Lighter, Esser, Von Ruden

Absent: Curtis

Also present: City Administrator O'Donnell, Public Works Director Schaeffer, City Attorney Doster

AGENDA

Mayor Kueck requested that Item #19, Set Date and Time for first Council meeting in January be moved between Item #11 and #12. He also pointed out that there were two #26 agenda items and to renumber them. Von Ruden moved and Esser seconded the motion to approve the amended agenda for this meeting. On call of the roll the vote was all ayes. Motion carried.

Councilmember Curtis arrived at 4:34 p.m.

CITIZEN'S OPPORTUNITY

Mayor Kueck informed the public that the businesses have been contacted and they have approved using their parking lots for the fireworks on New Year's Eve. He also told the public not to park on the shoulder of Hwy. 18 or Hwy. 169, to please use the parking lots available.

He also shared the plaque presented to the City at the Welcome Center ribbon cutting.

Mary Keith expressed concerns on the pedestrian crossing at Phillips/Diagonal/North Streets. She feels it is unsafe for children to cross to the Library. After discussion, Public Works Director Schaeffer was asked to check into the situation.

CONSENT AGENDA

Weaver moved and Von Ruden seconded the motion that the following be approved as part of the Consent Agenda:

- a. Minutes of November 21, 2005, council meeting
- b. Appropriating Resolution No. 05/06-12 (bills)
- c. Beer permit renewal for Godfather's Pizza
- d. Beer permit renewal for Pizza Hut
- e. Department reports for November
- f. Minutes of various Boards/Commissions
- g. Administrator's report.

On call of the roll the vote was all ayes. Motion carried.

ACCEPTING FY 2004/2005 AUDIT

Tim McCarten, T.P. Anderson & Co., reviewed the 2004/2005 fiscal year audit report.

Esser moved and Lighter seconded the motion that Resolution No. 05-102A, "**Resolution Accepting the 2004/2005 Fiscal Year Audit**", be adopted. On call of the roll the vote was all ayes. Motion carried.

AUTHORIZE DISTRIBUTION OF RLF-JAVA BEAN

Janet Shackelford has purchased The Naked Bean and is to reopen it as the Java Bean. The loan would be for \$10,000 for 5 years at 0%.

Lighter moved and Curtis seconded the motion that Resolution No. 05-103, "**A Resolution Approving Distribution of Revolving Loan Funds to Janet Shackelford, D/B/A Java Bean**", be adopted. On call of the roll the vote was all ayes. Motion carried.

ACCEPTING AIRPORT ENTRANCE ROAD PROJECT  
AND AUTHORIZING FINAL PAYMENT

Kohlhaas moved and Esser seconded the motion that Resolution No. 05-104, "**Resolution Accepting the Airport Entrance Road Rehabilitation Project and Authorizing Final Payment for Said Project**", be adopted. All work has been completed on this project and payment of \$8,087.42 to Blacktop Services will be made. On call of the roll the vote was all ayes. Motion carried.

AUTHORIZING AIRPORT 5-YEAR CIP

The City must submit an airport 5-year Capital Improvement Plan to the FAA to be eligible for federal grants. Weaver moved and Curtis seconded the motion that Resolution No. 05-105, "**A Resolution Authorizing the Submission of Applications for Federal Airport Improvement Program Funding and Certifying Eligibility Requirements**", be adopted. On call of the roll the vote was all ayes. Motion carried.

APPROVE TRANSFER OF FUNDS WITH AMU

Lighter moved and Esser seconded the motion that Resolution No. 05-106, "**Resolution Approving Transfer of Funds**", be adopted. On call of the roll the vote was all ayes. Motion carried.

REQUEST FROM SR. CITIZEN'S CENTER

Bud Anderson was present to request funds from the city to help replace the roof and ceiling tiles at the Sr. Citizen Center. The estimated cost is \$35,000 for the roof and \$3,000 for the ceiling tiles. Council said they would like to help and suggested to commit funds over the next 2-3 years. A local bank has offered to loan the Center the money. Councilmember Weaver asked if there were other things that may need to be done in the near future, and maybe add those to the loan. Council will include this request during budget workshops.

REQUEST FOR VARIANCE FROM DESIGN STANDARDS-CLEGG

Wayne Clegg wants to remove a 16 ft. section of curb on Commercial Street between his two driveways and install a drop curb so that his employees would be able to park in front of the building. Our design standards do not allow a continuous access point. When the City was reconstructing Commercial Street, Mr. Clegg had requested a drop curb for the entire front of his property. At that time Council compromised and exceeded the design standards and allowed the driveways on either side of the curb section to be 35 feet. After discussion, Lighter moved and Weaver seconded the motion to grant the variance from design standards, and allow the drop curb and the cost would be paid by Mr. Clegg. On call of the roll the vote was as follows: Ayes: Kohlhaas, Weaver, Lighter, Von Ruden, Curtis. Nays: Esser. Motion carried.

SET DATE & TIME FOR FIRST COUNCIL MEETING IN JANUARY

Lighter moved and Kohlhaas seconded the motion to set Tuesday, January 3, 2006, at 4:30 p.m., for the first council meeting in January. On call of the roll the vote was all ayes. Motion carried.

SET DATE & TIME FOR PUBLIC HEARING AMENDING 05/06 FY BUDGET

Kohlhaas moved and Lighter seconded the motion to set Tuesday, January 3, 2006, at 5:00 p.m., City Hall Council Chambers for a public hearing amending the 2005/2006 Fiscal Year budget. On call of the roll the vote was all ayes. Motion carried.

SET DATE & TIME FOR PUBLIC HEARING ON  
AMENDMENT TO THE URBAN REVITALIZATION PLANS

Kohlhaas moved and Weaver seconded the motion to set Tuesday, January 3, 2006, at 5:00 p.m., City Hall Council Chambers for a public hearing on an amendment to the existing plans for Revitalization Area No. 1, Revitalization Area No. 2, Revitalization Area No. 3, and Revitalization Area No. 4. On call of the roll the vote was all ayes. Motion carried.

APPROVE PAY APPLICATION NO. 5-WELCOME CENTER

Lighter moved and Kohlhaas seconded the motion to table Pay Application No. 5 for the Welcome Center. On call of the roll the vote was all ayes. Motion carried.

APPROVE CHANGE ORDER NO. 3-PARKING LOTS IMPVTS.

Von Ruden moved and Esser seconded the motion to approve Change Order No. 3 in the amount of \$496.80 for quantities actually used for the parking lots improvements project. On call of the roll the vote was all ayes. Motion carried.

APPROVE PAY APPLICATION NO. 3-PARKING LOT IMPVTS.

Kohlhaas moved and Von Ruden seconded the motion to approve Pay Application No. 3 in the amount of \$14,261.21 to Hjelmeland Builders for work completed on the parking lots improvements project. On call of the roll the vote was all ayes. Motion carried.

APPROVE PURCHASE OF SESQUICENTENNIAL PLAQUE

Mayor Kueck would like to purchase a wood plaque that commemorates Algona's Sesquicentennial. The cost is \$275.00. After discussion, Lighter moved and Kohlhaas seconded the motion to approve the request of \$275 to purchase the wood plaque from Dick Wittkopf. On call of the roll the vote was as follows: Ayes: Kohlhaas, Lighter, Esser, Curtis. Nays: Weaver, Von Ruden. Motion carried.

APPROVE 4 HOURS FLOATING HOLIDAY FOR DEC. 23<sup>RD</sup>

Esser moved and Weaver seconded the motion to approve an additional 4 hours of floating holiday to be used for the afternoon of December 23<sup>rd</sup>. Employees who are required to work can use the 4 hours on another day, but it needs to be used by June 30, 2006. On call of the roll the vote was all ayes. Motion carried.

APPROVE APPLICATION FOR URBAN REVITALIZATION TAX EXEMPTION

Lighter moved and Von Ruden seconded the motion to approve the Application for Urban Revitalization Tax Exemption for Edward and Julie Wolf, new residential, 10 year declining. On call of the roll the vote was all ayes. Motion carried.

ACCEPT RESIGNATION-T. SNOW

Lighter moved and Kohlhaas seconded the motion to accept the resignation, with regrets, from EMS Director Tammy Snow. On call of the roll the vote was all ayes. Motion carried.

NOTIFICATION OF RESIGNATION-HOUSING COMM.

Meladee Angus is moving to Des Moines and won't be able to serve on the Algona Housing Commission. We need to appoint someone to fill the vacancy, her term expires January 1, 2008.

FINAL REPORT ON NOMINEES-BD. OF ADJUSTMENT

Final report was given on nominees for the Algona Board of Adjustment.

APPOINTMENT-AIRPORT BD. OF ADJUSTMENT

No action was taken.

APPOINTMENT-P&Z COMMISSION

Barb Stence is resigning. Anyone interested in serving was asked to call City Hall. No action taken.

PUBLIC HEARING-ADOPTION OF CIP FOR FY 07-11

Mayor Kueck announced at 5:53 p.m., that this is the time and place for a public hearing on the adoption of the Capital Improvement Plan for Fiscal Years 2007-2011. City Administrator O'Donnell reviewed the plan. There being no other comments, written or oral, the public hearing was closed at 5:56 p.m.

ADOPTION OF CIP FOR FY 2007-2011

Lighter moved and Kohlhaas seconded the motion that Resolution No. 05-107, **"Resolution of Adoption of the Capital Improvement Plan for Fiscal Years 2007 through 2011"**, be adopted. On call of the roll the vote was all ayes. Motion carried.

CITIZEN'S OPPORTUNITY

Several people were in attendance to address the snowmobile concerns, including Bill Hall, Jeremy Walker, president of the Drift Skippers, and Bill Bradford. It was discussed to have a map printed to show which streets snowmobiles are not allowed on, put copies at the courthouse, schools and published in the paper.

Councilmember Weaver has received complaints that the cars parked off Call Street in front of West Iowa Bank are obstructing the view of cars stopped on Minnesota to enter Call or continue on Minnesota. City staff will check into this.

Weaver moved and Von Ruden seconded the motion that this meeting be adjourned. On call of the roll the vote was all ayes. Motion carried. Meeting adjourned at 6:17 p.m.

---

Lynn R. Kueck, Mayor

ATTEST:

---

Rexann McEnroe, City Clerk